

**EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND PROFESSIONAL COUNSELORS
SOCIAL WORKER'S SECTION
JANUARY 16, 2002**

MEMBERS PRESENT: Crystal Berg, Cornelia Gordon-Hempe, Muriel Harper, Douglas Knight

MEMBERS EXCUSED: Anita Kropf

LEGAL COUNSEL: John Schweitzer

STAFF PRESENT: Kimberly Nania; Grace Schwingel; Greg Raube, Supervisor of the Investigators in DOE for Business and Design; Lydia Bridge and Barb Showers, Exam Office

GUESTS: Joanne Barndt, UW-Milwaukee; Gail M. Johns, UW-Milwaukee and NASW; Marc Herstand, NASW; Jennifer Borup, UW-River Falls; Jenifer Synnes, Elder Care; Theresa Drinka, Rivers Edge Consulting; Richard Salem, UW-Whitewater

CALL TO ORDER

Chair Cornelia Gordon-Hempe called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA

Amendments: - Approval of Minutes of December 17, 2001, Teleconference
- Published Addendum - Class I Hearing on denial of SWTC - Christine Rodriquez
- Published Addendum - Appearance to request CE waiver - Mary Louise Young
- Review of Correspondence - UW-Oshkosh - Carolyn Wells, Ph.D., CICSW
- Published Addendum - in closed session, Deliberation of Class I Hearings and requests for CE waivers - Janet M. Tilkens-Van Derven, CICSW

MOTION: Douglas Knight moved, seconded by Muriel Harper, to approve the agenda as amended. Motion carried unanimously.

Kim Nania introduced Greg Raube, a new Supervisor in the Division of Enforcement.

ELECTION OF OFFICERS

MOTION: Muriel Harper moved, seconded by Crystal Berg, to elect Douglas Knight as Chair. Motion carried unanimously.

MOTION: Crystal Berg moved, seconded by Douglas Knight, to elect Muriel Harper, as Vice Chair. Motion carried unanimously.

MOTION: Douglas Knight moved, seconded by Muriel Harper, to elect Crystal Berg as Secretary. Motion carried unanimously.

Douglas Knight chaired the remainder of the meeting.

REVIEW OF MINUTES OF DECEMBER 5, 2001

MOTION: Muriel Harper moved, seconded by Crystal Berg, to approve the minutes of December 5, 2001, as written. Motion carried unanimously.

REVIEW OF MINUTES OF DECEMBER 17, 2001, TELECONFERENCE

MOTION: Cornelia Gordon-Hempe moved, seconded by Muriel Harper, to approve the minutes of the December 17, 2001 teleconference, as written. Motion carried unanimously.

SECRETARY OSCAR HERRERA

Secretary Herrera reviewed the Department's reorganization plan. The Department's goal in implementing the reorganization plan is to be more focused in order to provide better customer services to the public and the boards. Under the reorganization plan, the Department will be divided by function rather than by bureaus or professions. There will be four divisions in the Department: Division of Board Services, a Credentialing Division, a Management Services Division and the Division of Enforcement.

The Department will be undertaking a fee study to analyze the fees of all of the professions regulated in Wisconsin and to compare them with the fees charged nationally and in the states surrounding Wisconsin. Wisconsin ranks in the lowest 20% for fees charged for professional licenses and examinations. The Department would only support a fee increase in Wisconsin with the understanding that the increased revenue would be kept in the Department to enable the Department to improve services to the public, the regulated professions and the boards rather than being put into the General Fund to be used for other purposes.

Secretary Herrera reassured the Board that the boards regulating the various professions in Wisconsin will exercise their statutory authority as they have in the past. Secretary Herrera answered questions from the Board members. The role of the boards will remain the same; credentialing will continue to be a function of the Board. The only effect the reorganization will have on the boards may be in the Department staff who will be providing support services to the Board. The Board expressed a desire to continue working with the same staff person, pointing out the steep learning curve and mistakes that are made during times of transition with new staff. There will be cross training among staff to better provide support services when staff are sick or on leave. Improved telephone service to the public and to credentialers was also discussed.

There was a discussion about the Department's initiative to move the Department to a newer facility in an effort to provide better customer services to the boards, the public and the professions regulated by the Department. This initiative is currently on hold due to the State's budget challenges.

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF AGENDA

None.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES

John Schweitzer informed the Section that the following rules had changes that went into effect 1/1/02: SFC-1 (7), eliminating the need to retake the jurisprudence exam; SFC-4, requiring a social worker supervisor to have a Masters or Doctor's degree in social work. John Schweitzer informed the Section that the words 'providing psychotherapy' were removed from SFC 20(13).

The Board is in the process of forming a task force that will look at other possible rule changes related to supervision.

DISCUSSION OF CE AUDIT

Nania introduced Lydia Bridge, who has been working with the continuing education audits. Bridge reported on compliant and non-compliant letters from the CE audit that was done.

DISCUSSION OF NON-ACCREDITED SOCIAL WORK COURSES

Noted.

CLASS I HEARINGS

JENIFER M. SYNNES

The Section conducted a Class I Hearing on the denial of ICSW certification to Jenifer M. Synnes. This matter was deliberated on in closed session.

CHRISTINE RODRIGUEZ

The Section conducted a Class I Hearing on the denial of a social worker training certificate to Christine Rodriguez. This matter was deliberated on in closed session.

REVIEW OF CORRESPONDENCE FROM UW-OSHKOSH

The Section discussed the letter from Carolyn Wells, CICSW, and will let her know what the Section's requirements are for course work, and what the clinical expectations are of an MSW program. John Schweitzer will respond to this letter with reference to the relevant statutes. It was suggested that it would be very beneficial to also put this information, along with CSWE requirements, on the Department's website.

REQUEST CE WAIVER FOR JANET M. TILKENS-VAN DERVEN, CICSW

The Section reviewed the correspondence from Janet M. Tilkens-Van Derven and deliberated on her request for a CE waiver in Closed Session.

REQUEST CE WAIVER FOR MARY LOUISE YOUNG

Mary Louise Young was scheduled to appear to present her request for a waiver of CE requirements. However, she was prevented from appearing before the Section due to bad weather. Mary Louise Young will be rescheduled to appear before the Section.

CONSIDERATION OF REQUEST REGARDING SOCIAL WORKER TRAINING CERTIFICATE REQUIRED HOURS FOR INTERNSHIP

The Section reconsidered its request for a rule change regarding the minimum number of hours to be required in a social worker training certificate internship. The Section and Dr. Richard Salem from UW-Whitewater had a lengthy discussion on the subject.

MOTION: Muriel Harper moved, seconded by Crystal Berg, to recommend a minimum of 300 hours, as a compromise, on fulfillment of internship requirement for a training certificate. Motion defeated.

CONSIDERATION OF REQUEST TO MODIFY DATE WHEN SWTC INTERNSHIP RULE TAKES PLACE

MOTION: Cornelia Gordon-Hempe moved, seconded by Muriel Harper, to make the rule change, which requires 400 hours, effective in August 1, 2002 for the benefit of students who are currently in internships. Motion carried unanimously.

The rule change will be sent back to the Assembly Committee on Health with only this change.

PROPOSED SUPERVISORY TASK FORCE

The Section discussed several names and agreed to discuss this topic again at the next meeting.

REVIEW OF CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

Legal Counsel, John Schweitzer, reviewed with the Section a letter he received from Lutheran Social Services regarding independent practice.

RECESS TO CLOSED SESSION

MOTION: Douglas Knight moved, seconded by Muriel Harper, to go into Closed Session pursuant to the Wisconsin State Statutes 19.85(1)(a)(b)(f) and (g) for the purpose of reviewing of applications, review of temporary training certificates, deliberation of proposed stipulations that might be signed after mailing the agenda, administrative warnings received after mailing the agenda, Division of Enforcement cases. Role Call: Crystal Berg-yes, Cornelia Gordon-Hempe-yes, Muriel Harper-yes, and Douglas Knight-yes. Motion carried unanimously.

The open session recessed at 2:20 p.m.

RECONVENE IN OPEN SESSION

MOTION: Muriel Harper moved, seconded by Cornelia Gordon-Hempe, to reconvene into Open Session at 3:45 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

The Board requested that a letter be sent to Heather Morris, asking her to appear before the Section regarding the revocation of her credential, due to information being misrepresented on her application for a Social Worker Training Certificate.

MOTION: Crystal Berg moved, seconded by Muriel Harper, to approve the applications the section approved, to deny the applications the section denied and seek information for those applications which require more information, all of which are indicated in writing in the application files. Motion carried unanimously.

MOTION: Cornelia Gordon-Hempe moved, seconded by Crystal Berg, to reaffirm the denial of the request by Nadine Westby to take the CICSW exam, because of a lack of clinical supervision and not enough psychotherapy experience. She is eligible to take either the Independent Exam or the ACSW exam. Motion carried unanimously.

REVIEW OF APPLICATIONS

MOTION: Cornelia Gordon-Hempe moved, seconded by Muriel Harper, to deny the application of Janet Sterken, because she has not met supervisory requirements of one hour of weekly, face-to-face supervision. Motion carried unanimously.

CLASS I HEARINGS

MOTION: Cornelia Gordon-Hempe moved, seconded by Muriel Harper, to request clarification from Jenifer Synnes' supervisor, Christine Rhode, pertaining to the psychotherapeutic nature of experience, and the number of hours of experience assessing, diagnosing and treating clients with a DSM diagnosis before granting her permission to write the national exam for ICSW certification. Motion carried unanimously.

MOTION: Cornelia Gordon-Hempe moved, seconded by Crystal Berg, to approve Christine Rodriguez for a training certificate. In order to write the exam, she will need two methods courses and one policy course. Motion carried unanimously.

CE WAIVER REQUESTS

MOTION: Muriel Harper moved, seconded by Cornelia Gordon-Hempe, to authorize John Schweitzer to write a letter to Janet M. Tilkens-Van Derven and grant her a waiver of the 30 hours of CEU's, pending verification from her physician that she is not on any medication that would impair her ability to practice. The Section recommends that she take 15 of the 30 CE credits in 2002 that are required in the next biennium. Motion carried unanimously.

CASE CLOSING

MOTION: Crystal Berg moved, seconded by Cornelia Gordon-Hempe, to close Case 01 SOC 071 for Insufficient Evidence. Motion carried unanimously.

MOTION: Muriel Harper moved, seconded by Crystal Berg, to retroactively approve Cornelia Gordon-Hempe to represent the Department in a meeting with Representative Underheim on December 17, 2001, and to appear at the Assembly Hearing on December 18, 2001, regarding the number of hours that should be required for a Social Worker Training Certificate for Internship and to change the date that the rule on training certificates becomes effective. The Section approves the payment of Per Diems to Cornelia Gordon-Hempe for these two days of meetings. Motion carried unanimously.

MOTION: Cornelia Gordon-Hempe moved, seconded by Crystal Berg, to approve Muriel Harper to participate in a speaking engagement at Central Wisconsin Center for Developmentally Disabled in February 2002 with Jack Zweig. Motion carried unanimously.

OTHER SECTION BUSINESS

Muriel Harper will contact former board member, Virginia Heinemann, to see if she still has a list of programs that the Section approved for different institutions that she kept in notes she took during her board term.

Screening Report:

10 cases were reviewed in screening

5 cases will be opened

3 cases were closed and 1 case needs more information.

ADJOURNMENT

MOTION: Douglas Knight moved, seconded by Cornelia Gordon-Hempe, to adjourn the meeting at 4:15 p.m. Motion carried unanimously.

